

Hendricks County Abandoned Infant Protocol

- I. Purpose:
The Hendricks County Abandoned Infant Protocol will establish coordination and cooperation between Emergency Medical Services (EMS) and Child Protective Services (CPS) in regards to infants meeting the definition of SEA 330.
- II. Definitions within SEA 330:
Abandoned Infant – This is defined as a child who is, or who appears to be, not more than thirty (30) days of age whose parent has knowingly and intentionally left the child with an emergency medical services provider and does not express an intent to return for the child.

Emergency Medical Services Provider – a firefighter, law enforcement officer, paramedic, emergency medical technician, or other person who provides emergency medical services in the course of the person's employment.
- III. Emergency Medical Services Provider's Responsibilities
 1. An emergency medical services provider will, without a court order, take custody of a child who is, or appears to be, not more than thirty (30) days of age if:
 - a. The child is voluntarily left with the provider by the child's parent; and
 - b. The parent does not express an intent to return for the child.
 2. The EMS provider will perform any act necessary to protect the child's physical health or safety.
 3. Immediately after the EMS provider takes custody of an abandoned infant, the provider will notify the local Child Protective Service office.
- IV. Child Protective Services responsibilities
 1. The local CPS will assume the care, control and custody of the child immediately after receiving notice from the EMS provider of the abandoned infant. The person designated by the local CPS will be responsible for taking custody of the child from the EMS provider at the provider's location and deliver the child to the caregiver selected and approved by CPS.
 2. The local CPS will advise the local Office of the Department of Child Services attorney to request that the juvenile court do the following:
 - a. Authorize the filling of a petition alleging the child is a Child in Need of Services;
 - b. A detention hearing be held concurrently with the initial hearing;
 - c. Hold an initial hearing under IC 31-34-10 not later than the next business day after the child is taken into custody except as provided under 31-34-10-2.5.
 3. The local Office of the Department of Child Services will notify the EMS provider of the hearing for the abandoned infant. In addition to parties already identified under IC 31-34-21-4, the local Office of the Department of Child Services will notify the EMS provider, at least ten (10) days in advance, of a Periodic Case Review hearing and a Termination of Parental Rights hearing involving the abandoned infant.

ATTACHMENT E
Section IV-G

Hospital Liaison Information

1. Name of Hospital: Hendricks Regional Health
2. Address: 1000 East Main Street
Danville, Indiana 46122 Hendricks County
City / State / Zip Code / County
3. Name of Hospital Liaison: Susan Lemon
4. Title: Director, Social Services
5. Telephone: (317) 745-3544
Area code
6. Has the hospital established a policy and/or guidelines concerning the withholding of medically indicated treatment from disabled infants with life-threatening conditions?

Yes No x If yes, please attach a copy of this information. If no policies or guidelines have been developed, does the hospital plan to do so? Yes No x
7. Has the hospital established a review system, such as an Infant Care Review Committee? Yes No x If yes and guidelines have been developed for this committee, please attach.

JAN 05 2007

Department of Child Services
Hendricks County Office
PROTOCOL BETWEEN THE CHILD PROTECTION SERVICE
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND AVON COMMUNITY SCHOOL CORPORATION

- PURPOSE:
1. To understand the responsibility of reporting and immunity from prosecution.
 2. To establish a uniform procedure for reporting.
 3. To explain the investigation process.
 4. To insure a professional, positive working relationship between the schools and the Child Protective Services Unit of the Hendricks County Division of Family and Children.

GENERAL INFORMATION:

Indiana law requires that anyone who suspects that a child may be abused or neglected must make a report to the local Child Protection Service or law enforcement agency. This requirement applies to spouses and medical practitioners as well. The concept of privileged communication does not apply where child abuse and neglect is concerned. Reporting sources are provided immunity from criminal and civil liability as long as reports are made in good faith. Reporting sources remain anonymous during investigations but may be required to testify in court if court action becomes necessary.

Failure to report is a Class B misdemeanor punishable by a \$1,000.00 fine and/or 6 months in jail. A person only need have "reason to believe" in order to report a case, the staff member should ask himself/herself, would he/she worry about the case if a report is not made. Further, school persons who suspect abuse or neglect need to report immediately and not wait until later that day or the following morning.

I. Definitions

- A. Physical Abuse is defined as a willful or negligent act against a child by his parent or caretaker resulting in physical injury or illness to the child. This includes bruises, welts, abrasions, burns, fractures, cuts or gross malnutrition.
- B. Sexual Abuse is defined as inappropriate sexual contact with a child. This would include fondling, indecent exposure, caressing, intercourse, showing pornographic pictures, rape, sodomy or allowing the child to participate in any of the above.
- C. Child Neglect is defined as the chronic failure of the parent or caretaker to provide adequately for the child. Children who are neglected may be malnourished; without adequate clothing or shelter; abandoned; deprived of necessary medical care; living in an unsafe environment; receiving inadequate supervision; or kept from attending school.
- D. Emotional Neglect is defined as the parent or caretaker's refusal or failure to meet the emotional needs, necessary for normal development, of the child. Examples of emotional neglect include: ridiculing, insulting, degrading, or discounting the child's feelings.

II. Reporting Procedure

- A. Any staff member of the School Corporation who suspects that a child has been abused or neglected, shall immediately notify the principal or his/her designee.
- B. To report abuse or neglect the Principal (or designee) will promptly call or notify the Hendricks County Office of the Division of Family and Children, Child Protective Service Unit, on week days between 7:30 a.m. to 4:30 p.m. at 272-4917. During the following hours the Child Protection Service Worker will be paged if reports are made to the Sheriff's Department at 745-6464, 4:30 p.m. - 7:30 a.m. Monday - Friday, Weekends and Holidays - 24 hours a day.
- C. The report to a CPS worker will be assigned for investigation if it meets the legal definition of abuse or neglect.
- D. If the school staff member and the principal do not agree that the situation warrants contact with the Division of Family & Children, the staff person must still make the report. Failure to report would be in violation of the law, as prescribed by Indiana Statute. Hopefully, the principal and the teacher will come to an agreement regarding the necessity to report.
- E. Information needed at the time of the report:
 - 1. Names and addresses of child and parent(s) or guardian(s), if known.
 - a. Directions to the home would be helpful.
 - 2. Child(s) age and sibling(s) name(s) and age(s), if known.
 - 3. Nature and extent of alleged abuse or neglect. Is there any previous history?
 - 4. Identity of abuser (if other than parent or guardian) and location if known.
 - 5. Reporter's name, if desired.
 - 6. Other information that would be helpful in establishing the cause of injury or neglect.

III. Assessment and Investigation Procedures

- A. In the case of abuse, an investigation will be initiated within 24 hours unless the report indicates the child to be in imminent danger, at which DFC would initiate an investigation within 1 hour.
- B. Neglect reports, depending on the nature of the complaint, will be initiated within a reasonably prompt period of time. Indiana Law defines "reasonably prompt" as within 5 days.
- C. If Division of Family & Children personnel should come to the school, while school is in session, the principal shall not prevent the caseworker from conducting the investigation.
- D. The Juvenile Code specifies that a child who is believed to be in danger may be taken into custody by:

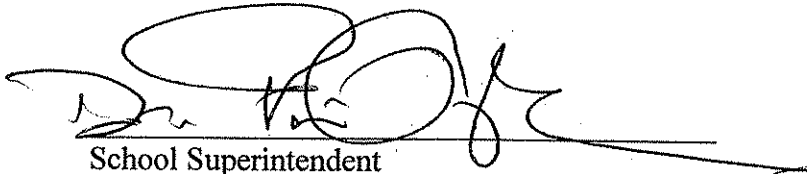
1. A law enforcement officer under a court order.
 2. A law enforcement officer, probation officer, or caseworker if the child is in serious danger, there is no opportunity to obtain a court order, and consideration for the safety of the child precludes services to prevent removal.
 3. A caseworker or probation officer may take a child into custody only if it is impractical to obtain assistance from a law enforcement officer.
 4. In all cases, when a child is being removed from the school, to be taken into custody, the principal or his designee will be assured that the OFC official or police officer will contact the parent, informing them that the child has been taken into custody, the reason for detention and that a detention hearing will be held.
- E. Photographs may be taken by the Child Protection Service Caseworker or law enforcement officer, as stipulated in Public Law 135. This can be done without parental consent or a court order.
- F. During the course of the investigation a video taped statement from the child, x-rays, a physical exam or photographs of the child may be necessary. These also can be done without parental consent or a court order. This information and other reports are confidential.
- G. When the report is made directly to the Hendricks County Division of Family & Children, they will provide a 30 day and other follow-up reports as stipulated by statute.

IV. Institutional Abuse

- A. In the event that any staff person has "reason to believe" that a child is being physically or sexually abused by an employee of a public or private institution (definition includes school personnel), the staff person will follow the same reporting procedure outlined above.

Both Parties agree that this protocol can be revised or modified with at least 30 days notification from either party & agreement in modification by both parties.

12/28/06
Date


School Superintendent

12/22/06
Date


Director, Hendricks County Department of Child Services

Avon Community School Corporation Bylaws & Policies

5200 - ATTENDANCE

The School Board, as an agency of the State, is required to enforce regular attendance of students. The Board recognizes that the presence in the classroom enables the student to participate in instruction, class discussions, and other related activities. As such, regular attendance and classroom participation are integral to instilling incentives for the student to excel.

Attendance shall be required of all Corporation students, except those exempted under Policy 5223 or by other provisions of State law, during the days and hours that the school is in session.

The Superintendent shall require, from the parent of each student or from an adult student who has been absent for any reason, a written, verbal, or electronic statement of the cause for such absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

Repeated infractions of the Board's policy on attendance may result in the suspension or expulsion of a student.

An out of school suspension is an excused absence. An unexcused absence is an absence from school not authorized by School Corporation rule and is in violation of I.C. 20-8.1-3.

The Board considers the following factors to be reasonable excuses for time missed at school:

- A. illness
- B. recovery from accident
- C. required court attendance
- D. professional appointments
- E. death in the immediate family
- F. observation or celebration of a bona fide religious holiday
- G. such other good cause as may be acceptable to the Superintendent or permitted by law

Attendance need not always be within the school facilities, but a student will be considered to be in attendance if present at any place where school is in session by authority of the Board.

The Superintendent shall develop administrative guidelines for the attendance of students which:

- A. ensure a school session which is in conformity with the requirements of the law;
- B. ensure that students absent for any excusable reason have an opportunity to make up work they missed;
- C. govern the keeping of attendance records in accordance with the rules of the State Board;
- D. ensure that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the Corporation's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973.

Such guidelines should provide that a student's grade in any course is based on his/her performance in the instructional setting, not reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned.

The Superintendent shall ensure that the administrative guidelines on attendance properly address the matter of truancy by including a process which:

- A. identifies the habitual truant, that is, a student who is chronically absent by having unexcused absences from school for more than ten (10) school days in one (1) school year;
- B. investigates the cause(s) of his/her truant behavior;
- C. considers, when appropriate, modification of his/her educational program to meet particular needs which may be causing the truancy;
- D. ensures that truant students are disciplined in accordance with the Corporation's policies and administrative guidelines on student discipline;
- E. provides for the reporting to the Bureau of Motor Vehicles those students who have been suspended for the second time during a school year, expelled, or excluded for misconduct.

The Superintendent shall also ensure that the Board's policy on attendance and the Corporation's administrative guidelines are made available to all parents and adult students.

I.C. 20-33-2-4 to 17
511 IAC 1-3-1
511 IAC 6-2-1(c)(12)

**PROTOCOL BETWEEN THE CHILD PROTECTION SERVICE
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND BROWNSBURG COMMUNITY SCHOOL CORPORATION**

- PURPOSE:**
1. To understand the responsibility of reporting and immunity from prosecution.
 2. To establish a uniform procedure for reporting.
 3. To explain the investigation process.
 4. To insure a professional, positive working relationship between the schools and the Child Protective Services Unit of the Hendricks County Division of Family and Children.

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1-10-07
Date

Kathleen Corbin
School Superintendent

12/22/06
Date

Cynthia Goodwin
Director, Hendricks County Department of Child Services

RECEIVED

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICE
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND MILL CREEK COMMUNITY SCHOOL CORPORATION

JAN 0 2007
Department of Child Services
Hendricks County Office

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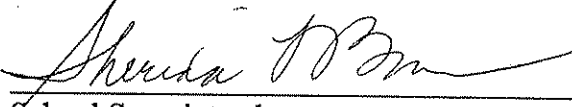
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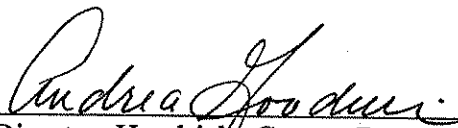
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1/2/07
Date


School Superintendent

12/22/06
Date


Director, Hendricks County Department of Child Services

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Both Parties agree that this protocol can be revised or modified with at least 30 days notification from either party & agreement in modification by both parties.

1/3/07
Date

Larry A. Lamba
School Superintendent

12/22/06
Date

Andrea Goodman
Director, Hendricks County Department of Child Services

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICE
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND PLAINFIELD COMMUNITY SCHOOL CORPORATION

- PURPOSE:
1. To understand the responsibility of reporting and immunity from prosecution.
 2. To establish a uniform procedure for reporting.
 3. To explain the investigation process.
 4. To insure a professional, positive working relationship between the schools and the Child Protective Services Unit of the Hendricks County Division of Family and Children.

GENERAL INFORMATION:

Indiana law requires that anyone who suspects that a child may be abused or neglected must make a report to the local Child Protection Service or law enforcement agency. This requirement applies to spouses and medical practitioners as well. The concept of privileged communication does not apply where child abuse and neglect is concerned. Reporting sources are provided immunity from criminal and civil liability as long as reports are made in good faith. Reporting sources remain anonymous during investigations but may be required to testify in court if court action becomes necessary.

Failure to report is a Class B misdemeanor punishable by a \$1,000.00 fine and/or 6 months in jail. A person only need have "reason to believe" in order to report a case, the staff member should ask himself/herself, would he/she worry about the case if a report is not made. Further, school persons who suspect abuse or neglect need to report immediately and not wait until later that day or the following morning.

I. Definitions

- A. Physical Abuse is defined as a willful or negligent act against a child by his parent or caretaker resulting in physical injury or illness to the child. This includes bruises, welts, abrasions, burns, fractures, cuts or gross malnutrition.
- B. Sexual Abuse is defined as inappropriate sexual contact with a child. This would include fondling, indecent exposure, caressing, intercourse, showing pornographic pictures, rape, sodomy or allowing the child to participate in any of the above.
- C. Child Neglect is defined as the chronic failure of the parent or caretaker to provide adequately for the child. Children who are neglected may be malnourished; without adequate clothing or shelter; abandoned; deprived of necessary medical care; living in an unsafe environment; receiving inadequate supervision; or kept from attending school.
- D. Emotional Neglect is defined as the parent or caretaker's refusal or failure to meet the emotional needs, necessary for normal development, of the child. Examples of emotional neglect include: ridiculing, insulting, degrading, or discounting the child's feelings.

II. Reporting Procedure

- A. Any staff member of the School Corporation who suspects that a child has been abused or neglected, shall immediately notify the principal or his/her designee.
- B. To report abuse or neglect the Principal (or designee) will promptly call or notify the Hendricks County Office of the Division of Family and Children, Child Protective Service Unit, on week days between 7:30 a.m. to 4:30 p.m. at 272-4917. During the following hours the Child Protection Service Worker will be paged if reports are made to the Sheriff's Department at 745-6464, 4:30 p.m. - 7:30 a.m. Monday - Friday, Weekends and Holidays - 24 hours a day.
- C. The report to a CPS worker will be assigned for investigation if it meets the legal definition of abuse or neglect.
- D. If the school staff member and the principal do not agree that the situation warrants contact with the Division of Family & Children, the staff person must still make the report. Failure to report would be in violation of the law, as prescribed by Indiana Statute. Hopefully, the principal and the teacher will come to an agreement regarding the necessity to report.
- E. Information needed at the time of the report:
 - 1. Names and addresses of child and parent(s) or guardian(s), if known.
 - a. Directions to the home would be helpful.
 - 2. Child(s) age and sibling(s) name(s) and age(s), if known.
 - 3. Nature and extent of alleged abuse or neglect. Is there any previous history?
 - 4. Identity of abuser (if other than parent or guardian) and location if known.
 - 5. Reporter's name, if desired.
 - 6. Other information that would be helpful in establishing the cause of injury or neglect.

III. Assessment and Investigation Procedures

- A. In the case of abuse, an investigation will be initiated within 24 hours unless the report indicates the child to be in imminent danger, at which DFC would initiate an investigation within 1 hour.
- B. Neglect reports, depending on the nature of the complaint, will be initiated within a reasonably prompt period of time. Indiana Law defines "reasonably prompt" as within 5 days.
- C. If Division of Family & Children personnel should come to the school, while school is in session, the principal shall not prevent the caseworker from conducting the investigation.
- D. The Juvenile Code specifies that a child who is believed to be in danger may be taken into custody by:

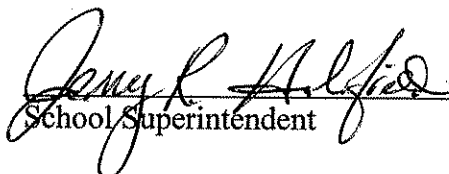
1. A law enforcement officer under a court order.
 2. A law enforcement officer, probation officer, or caseworker if the child is in serious danger, there is no opportunity to obtain a court order, and consideration for the safety of the child precludes services to prevent removal.
 3. A caseworker or probation officer may take a child into custody only if it is impractical to obtain assistance from a law enforcement officer.
 4. In all cases, when a child is being removed from the school, to be taken into custody, the principal or his designee will be assured that the OFC official or police officer will contact the parent, informing them that the child has been taken into custody, the reason for detention and that a detention hearing will be held.
- E. Photographs may be taken by the Child Protection Service Caseworker or law enforcement officer, as stipulated in Public Law 135. This can be done without parental consent or a court order.
- F. During the course of the investigation a video taped statement from the child, x-rays, a physical exam or photographs of the child may be necessary. These also can be done without parental consent or a court order. This information and other reports are confidential.
- G. When the report is made directly to the Hendricks County Division of Family & Children, they will provide a 30 day and other follow-up reports as stipulated by statute.

IV. Institutional Abuse

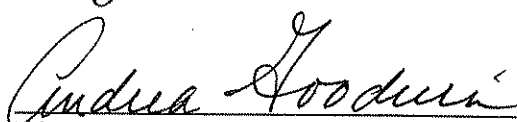
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Both Parties agree that this protocol can be revised or modified with at least 30 days notification from either party & agreement in modification by both parties.

12-28-06
Date


School Superintendent

12/22/06
Date


Director, Hendricks County Department of Child Services

RECEIVED

DEC 28 2013

Division of Family and Children
Hendricks County

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICES
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND AVON POLICE DEPARTMENT

The following procedures are implemented between the above listed entities with respect to the reporting, investigation and treatment of allegations of child abuse or neglect.

- Upon receipt of a report of child abuse or neglect, the Law Enforcement Agency (LEA) shall immediately transmit the report to Child Protection Service (CPS) by telephone or by fax, whether or not LEA has reason to believe that imminent danger exists to a child's health or welfare.

On Monday through Friday between the hours of 7:30 a.m. 4:30 p.m. reports will be immediately submitted to the Hendricks County Office of Family and Children by telephone to 317-272-4917 or by fax to 317-272-6141.

On Monday through Friday between the hours of 4:30 p.m. and 7:30 a.m., week-ends and holidays, officers will contact Child Protection Services on-call staff immediately by telephone if the child appears to be unsafe or may need to be removed from the home. Officers may contact CPS immediately by faxing the report to 272-6141 if the child is safe. Officers will contact the CPS worker any time there is a question about a child's safety.

- If a situation reveals imminent danger to the child's health or welfare, a child may be taken into custody by a law enforcement officer with probable cause to believe that the child is in need of services, i.e., it appears that a child's physical or mental condition will be seriously impaired or seriously endangered if not immediately taken into custody, and there is no opportunity to obtain an order of the court (IC 31-34-2-3).
- When a child is taken into custody based upon the provisions above, the law enforcement officer taking said action will immediately notify CPS so that appropriate detention notice can be completed for service to the parent, guardian or custodian and a detention hearing scheduled within the mandated 72 hours (excluding weekends and holidays).
- Upon receipt of a report of child abuse or neglect by CPS, CPS shall notify LEA of the report.
- If CPS receives a report indicating imminent danger, an immediate on-site investigation shall be conducted. In addition, CPS will immediately contact the appropriate law enforcement agency to notify that agency of the report. LEA will assist with the on-site investigation if the LEA believes an offense has been committed.

- If a situation reveals imminent danger to the child's health or welfare, CPS and LEA shall first consider removal of the alleged perpetrator from the home with immediate follow-up to obtain a protective order. The protective order shall be in place within four (4) hours except for when courts are closed. The prosecuting attorney has the obligation to procure the protective order unless no criminal charges will be filed, then the LEA shall coordinate with CPS to procure the protective order.

Where it is necessary that a child be removed from the home, placement with appropriate family members will be given priority consideration.

- If the LEA is involved in the investigation, they will take and preserve appropriate color pictures. Otherwise CPS shall be responsible for the pictures.
- CPS will advise parents and alleged perpetrators of placement of their names on the Indiana State Central Registry in appropriate cases and of their rights to appeal. Procedures for registry entry and access to registry information are established and authorized by law.
- The LEA and CPS agree to offer assistance, consultation and information to one another in receipt and investigation of reports of child abuse and neglect. All reports and information exchanges shall be as required by law, to include the Prosecutor, the Court, and the Child Protection Team.

Upon agreement of all parties this agreement may be amended at any time.

12-28-06

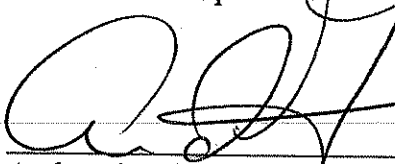
Date



Jeff Ritorto, Chief
Avon Police Department

12/18/06

Date



Andrea Goodwin, Director
Hendricks County Department of Child Services

PROTOCOL BETWEEN CHILD PROTECTIVE SERVICES
OF HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND AVON POLICE DEPARTMENT

Child Protective Services of Hendricks County Division of Family & Children (CPS) and Avon Police Department (APD) agree to the following procedures to supplement Indiana Code with respect to the reporting, investigation and treatment of child abuse or neglect cases within APD's jurisdictional limits:

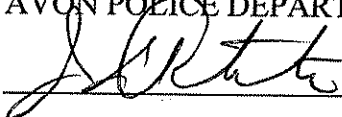
CPS and APD agree to cooperate with each other in the reporting, investigation and treatment of child abuse or neglect cases in accord with the Indiana Code.

When APD receives a report of child abuse or neglect during Office of Family and Children working hours (7:30 a.m. to 4:30 p.m., Monday through Friday), the report shall be communicated to the CPS intake officer at (317) 272-4917. After office hours, weekends, and holidays, a CPS caseworker shall be on call and may be reached through a pager system by calling the Hendricks County Sheriff's Office at (317) 745-6464.

AGREED:

AVON POLICE DEPARTMENT

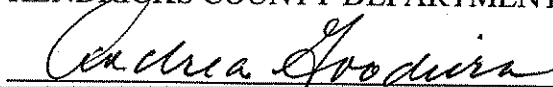
By:



Date: 12-28-06

CHILD PROTECTIVE SERVICES
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES

By:



Andrea Goodwin, Director

Date: 12/22/06

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICES
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND BROWNSBURG POLICE DEPARTMENT

RECEIVED

DEC 28 2006

Department of Child Services
Hendricks County Office

The following procedures are implemented between the above listed entities with respect to the reporting, investigation and treatment of allegations of child abuse or neglect.

- Upon receipt of a report of child abuse or neglect, the Law Enforcement Agency (LEA) shall immediately transmit the report to Child Protection Service (CPS) by telephone or by fax, whether or not LEA has reason to believe that imminent danger exists to a child's health or welfare.

On Monday through Friday between the hours of 7:30 a.m. 4:30 p.m. reports will be immediately submitted to the Hendricks County Office of Family and Children by telephone to 317-272-4917 or by fax to 317-272-6141.

On Monday through Friday between the hours of 4:30 p.m. and 7:30 a.m., week-ends and holidays, officers will contact Child Protection Services on-call staff immediately by telephone if the child appears to be unsafe or may need to be removed from the home. Officers may contact CPS immediately by faxing the report to 272-6141 if the child is safe. Officers will contact the CPS worker any time there is a question about a child's safety.

- If a situation reveals imminent danger to the child's health or welfare, a child may be taken into custody by a law enforcement officer with probable cause to believe that the child is in need of services, i.e., it appears that a child's physical or mental condition will be seriously impaired or seriously endangered if not immediately taken into custody, and there is no opportunity to obtain an order of the court (IC 31-34-2-3).
- When a child is taken into custody based upon the provisions above, the law enforcement officer taking said action will immediately notify CPS so that appropriate detention notice can be completed for service to the parent, guardian or custodian and a detention hearing scheduled within the mandated 72 hours (excluding weekends and holidays).
- Upon receipt of a report of child abuse or neglect by CPS, CPS shall notify LEA of the report.
- If CPS receives a report indicating imminent danger, an immediate on-site investigation shall be conducted. In addition, CPS will immediately contact the appropriate law enforcement agency to notify that agency of the report. LEA will assist with the on-site investigation if the LEA believes an offense has been committed.

- If a situation reveals imminent danger to the child's health or welfare, CPS and LEA shall first consider removal of the alleged perpetrator from the home with immediate follow-up to obtain a protective order. The protective order shall be in place within four (4) hours except for when courts are closed. The prosecuting attorney has the obligation to procure the protective order unless no criminal charges will be filed, then the LEA shall coordinate with CPS to procure the protective order.

Where it is necessary that a child be removed from the home, placement with appropriate family members will be given priority consideration.

- If the LEA is involved in the investigation, they will take and preserve appropriate color pictures. Otherwise CPS shall be responsible for the pictures.
- CPS will advise parents and alleged perpetrators of placement of their names on the Indiana State Central Registry in appropriate cases and of their rights to appeal. Procedures for registry entry and access to registry information are established and authorized by law.
- The LEA and CPS agree to offer assistance, consultation and information to one another in receipt and investigation of reports of child abuse and neglect. All reports and information exchanges shall be as required by law, to include the Prosecutor, the Court, and the Child Protection Team.

Upon agreement of all parties this agreement may be amended at any time.

12 26 06

Date

Steve M. Carroll

Steve Carroll, Chief

Brownsburg Police Department

12/28/06

Date

Andrea Goodwin

Andrea Goodwin, Director

Hendricks County Department of Child Services

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICES
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND DANVILLE POLICE DEPARTMENT

The following procedures are implemented between the above listed entities with respect to the reporting, investigation and treatment of allegations of child abuse or neglect.

- Upon receipt of a report of child abuse or neglect, the Law Enforcement Agency (LEA) shall immediately transmit the report to Child Protection Service (CPS) by telephone or by fax, whether or not LEA has reason to believe that imminent danger exists to a child's health or welfare.

On Monday through Friday between the hours of 7:30 a.m. 4:30 p.m. reports will be immediately submitted to the Hendricks County Office of Family and Children by telephone to 317-272-4917 or by fax to 317-272-6141.

On Monday through Friday between the hours of 4:30 p.m. and 7:30 a.m., week-ends and holidays, officers will contact Child Protection Services on-call staff immediately by telephone if the child appears to be unsafe or may need to be removed from the home. Officers may contact CPS immediately by faxing the report to 272-6141 if the child is safe. Officers will contact the CPS worker any time there is a question about a child's safety.

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- When a child is taken into custody based upon the provisions above, the law enforcement officer taking said action will immediately notify CPS so that appropriate detention notice can be completed for service to the parent, guardian or custodian and a detention hearing scheduled within the mandated 72 hours (excluding weekends and holidays).
- Upon receipt of a report of child abuse or neglect by CPS, CPS shall notify LEA of the report.
- If CPS receives a report indicating imminent danger, an immediate on-site investigation shall be conducted. In addition, CPS will immediately contact the appropriate law enforcement agency to notify that agency of the report. LEA will assist with the on-site investigation if the LEA believes an offense has been committed.

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Upon agreement of all parties this agreement may be amended at any time.

12-29-06

Date

Keith Gill

Keith Gill, Chief
Danville Police Department

12/22/06

Date

Andrea Goodwin

Andrea Goodwin, Director
Hendricks County Department of Child Services

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICES
HENDRICKS COUNTY DEPARTMENT CHILD SERVICES
AND PLAINFIELD POLICE DEPARTMENT

The following procedures are implemented between the above listed entities with respect to the reporting, investigation and treatment of allegations of child abuse or neglect.

- Upon receipt of a report of child abuse or neglect, the Law Enforcement Agency (LEA) shall immediately transmit the report to Child Protection Service (CPS) by telephone or by fax, whether or not LEA has reason to believe that imminent danger exists to a child's health or welfare.

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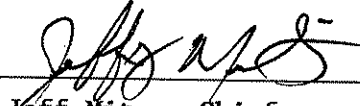
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- The LEA and CPS agree to offer assistance, consultation and information to one another in receipt and investigation of reports of child abuse and neglect. All reports and information exchanges shall be as required by law, to include the Prosecutor, the Court, and the Child Protection Team.

Upon agreement of all parties this agreement may be amended at any time.

1-17-07
Date


Jeff Mitny, Chief
Plainfield Police Department

12/22/06
Date


Andrea Goodwin, Director
Hendricks County Office of Family & Children

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICES
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND HENDRICKS COUNTY SHERIFF'S DEPARTMENT

The following procedures are implemented between the above listed entities with respect to the reporting, investigation and treatment of allegations of child abuse or neglect.

- Upon receipt of a report of child abuse or neglect, the Law Enforcement Agency (LEA) shall immediately transmit the report to Child Protection Service (CPS) by telephone or by fax, whether or not LEA has reason to believe that imminent danger exists to a child's health or welfare.

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Upon agreement of all parties this agreement may be amended at any time.

1/12/07
Date

Dave Galloway
Dave Galloway
Hendricks County Sheriff

12/22/06
Date

Andrea Goodwin
Andrea Goodwin
Hendricks County Department of Child Services Director

PROTOCOL BETWEEN THE HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND THE HENDRICKS COUNTY PROSECUTOR'S OFFICE

1. The CPS Unit of the Department of child Services will forward to the Prosecutor a copy of DCS child abuse/neglect report forms 310 and 311 on all substantiated reports.
2. When the Prosecutor identifies a report for possible prosecution, CPS will provide any assistance, consultation and information requested by the Prosecutor's office.

Where it is necessary that a child be removed from the home, placement with appropriate family members will be given priority consideration.

3. The Department of Child Services and law enforcement officer involved will be notified in advance of any and all hearings/pre-trials regarding cases.
4. If a CPS worker is to be a witness at any hearing for the prosecution, the worker will meet with the Prosecutor handling the case in advance in order to prepare for the hearing.
5. The Prosecutor will inform and update Child Protection Service caseworkers and law enforcement regarding any negotiations in the cases involving child abuse and neglect.
6. The Prosecutor will appoint a representative to the Child Protection Team which meets monthly in an advisory capacity to CPS.
7. If a situation reveals imminent danger to the child's health or welfare, CPS and LEA shall first consider removal of the alleged perpetrator from the home with immediate follow-up to obtain a protective order. The protective order shall be in place within four (4) hours except for when courts are closed. The prosecuting attorney maintains responsibility to procure the protective order unless no criminal charges will be filed, then the LEA shall coordinate with CPS to procure the protective order.
8. CPS shall advise parents and alleged perpetrators of placement of their names on the Indiana State Central Registry in appropriate cases and of their right to appeal. Procedures for registry entry and access to registry information shall be as designed and authorized by law.
9. The Prosecutor and DCS Director will communicate regularly to address any problems and to assure continued cooperation.

1/19/07
Date

1/2/07
Date

Patricia Baldwin
Patricia Baldwin, Prosecutor

Andrea Goodwin
Andrea Goodwin, Director

Hendricks County Department of Child Services

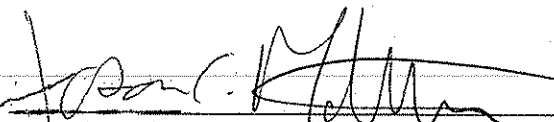
PROTOCOL BETWEEN HENDRICKS COUNTY DEPARTMENT OF CHILD
SERVICES
AND HENDRICKS COUNTY CORONER


Whenever a suspicious child death occurs, the coroner and the County Child Protection Services (CPS) will make immediate telephone contact to assure that both agencies are aware of the death. CPS will complete a written report (DFC Form 310) and will make a copy available to the Coroner. After an investigation, the coroner will report his findings to the appropriate law enforcement agency, the prosecutor, CPS, and, the hospital if the institution making the initial abuse or neglect report is a hospital. The CPS written report of the investigation (DFC Form 311) will be made available to the coroner.

Suspicious child deaths include, but are not limited to the following:

- homicide with an alleged perpetrator in a caretaker role;
- accidental death where questions of caretaker negligence are raised;
- natural death (including SIDS) where the condition of the body or the autopsy suggests abuse or neglect;
- suicide if abuse or neglect may be a contributing cause;
- death from undetermined or no definite cause.

Date: 1/2/07


Jason Matthews, Coroner
Hendricks County


Andrea Goodwin, Director
Hendricks County Department Child
Services

RECEIVED

JAN 08 2007

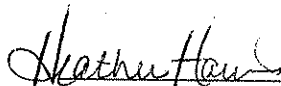
Department of Child Services
Hendricks County Office

PROTOCOL FOR REPORTING SUSPECTED CASES OF CHILD ABUSE OR NEGLECT
BETWEEN HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES AND
HAMILTON CENTER, INC.

In order to coordinate the prompt, effective, and timely reporting of suspected child abuse or neglect, the following procedures will be followed. This protocol refers to any situation in which any staff member obtains information suggestive of child abuse or neglect.

1. Immediately after the information is made known to the staff member regarding suspected abuse or neglect of a child, the staff member will notify the individual in charge of the agency regarding the situation. Both individuals have an obligation to report said information to the Child Protective Service of the county in which the family resides.
2. Following the notification of the head of the agency, an immediate report of the suspected child abuse/neglect, by either the staff member or the head of the agency, will be made to the Child Protective Service of the Hendricks County Department of Child Services. Reports can be made in person or by telephone at (317) 272-4917, between 7:30 a.m. and 4:30 p.m. After hours, weekends and holidays, reports will be made to the Hendricks County Sheriffs Department at (317) 745-6464. The Sheriffs Department will page or telephone the CPS worker on call to respond to this report.
3. To ensure the safety and welfare of the child, the mental health center staff may consult the CPS caseworker about the advisability of informing their client(s) regarding the referral of abuse and/or neglect.
4. If evaluation and treatment information is needed from the mental health center by the CPS caseworker, proper release of information or a court order will be secured. With appropriate authorizations to release information, the CPS caseworker will provide the mental health center with all information necessary for treatment/evaluation.

By signature below, each party indicates agreement with this protocol.

 LMHC, NCC

Hamilton Center Inc.



Director, Hendricks County

Department of Child Services

1/18/07
Date


1/2/07
Date

PROTOCOL FOR REPORTING SUSPECTED CASES OF CHILD ABUSE OR NEGLECT
BETWEEN HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES AND
CUMMINS BEHAVIOR HEALTH SYSTEMS, INC.


In order to coordinate the prompt, effective, and timely reporting of suspected child abuse or neglect, the following procedures will be followed. This protocol refers to any situation in which any staff member obtains information suggestive of child abuse or neglect.

1. Immediately after the information is made known to the staff member regarding suspected abuse or neglect of a child, the staff member will notify the individual in charge of the agency regarding the situation. Both individuals have an obligation to report said information to the Child Protective Service of the county in which the family resides.
2. Following the notification of the head of the agency, an immediate report of the suspected child abuse/neglect, by either the staff member or the head of the agency, will be made to the Child Protective Service of the Hendricks County Department of Child Services. Reports can be made in person or by telephone at (317) 272-4917, between 7:30 a.m. and 4:30 p.m. After hours, weekends and holidays, reports will be made to the Hendricks County Sheriff's Department at (317) 745-6464. The Sheriff's Department will page or telephone the CPS worker on call to respond to this report.
3. To ensure the safety and welfare of the child, the mental health center staff may consult the CPS caseworker about the advisability of informing their client(s) regarding the referral of abuse and/or neglect.
4. If evaluation and treatment information is needed from the mental health center by the CPS caseworker, proper release of information or a court order will be secured. With appropriate authorizations to release information, the CPS caseworker will provide the mental health center with all information necessary for treatment/evaluation.

By signature below, each party indicates agreement with this protocol.


CEO, Cummins Behavioral Health
Systems, Inc

01-19-07
Date

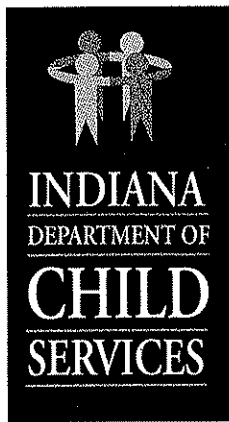

Director, Hendricks County
Department of Child Services

1/2/07
Date

RECEIVED

JAN 22 2007

Department of Child Services
Hendricks County Office



Mitchell E. Daniels, Jr., Governor
James W. Payne, Director

**Indiana Department of Child Services
Hendricks County Office**

6781 E. U.S. 36, Suite 200
Avon, Indiana 46123-9767

317-272-4917
FAX: 317-272-6141

www.in.gov/dcs

Child Support Hotline: 800-840-8757
Child Abuse and Neglect Hotline: 800-800-5556

December 22, 2006

Dr. John McKinney, Superintendent
Danville Community School Corp.
P.O. Box 469
Danville, IN 46122

Dear Dr. McKinney,

It is time to submit the Hendricks County Child Protection Plan for 2007-2008 to the State Division of Family and Children as required by law.

Enclosed please find the protocol for school corporations. If you agree, please sign and return to our office by January 19th, 2006. We would ask that you share these protocols with the administrators of each school in your corporation.

If you have a school policy on educational neglect and truancy, would you please send a copy with the agreement.

The public hearing on the Child Protection Plan will be held in our office on Thursday, January 18th, 2007, at 2:30 p.m.

If you have questions, please call me at 272-4917.

Thank you so much for your cooperation.

Yours truly,

Andrea Goodwin
Director



Protecting our children, families and future

PROTOCOL BETWEEN THE CHILD PROTECTION SERVICE
HENDRICKS COUNTY DEPARTMENT OF CHILD SERVICES
AND DANVILLE COMMUNITY SCHOOL CORPORATION

- PURPOSE:
1. To understand the responsibility of reporting and immunity from prosecution.
 2. To establish a uniform procedure for reporting.
 3. To explain the investigation process.
 4. To insure a professional, positive working relationship between the schools and the Child Protective Services Unit of the Hendricks County Division of Family and Children.

GENERAL INFORMATION:

Indiana law requires that anyone who suspects that a child may be abused or neglected must make a report to the local Child Protection Service or law enforcement agency. This requirement applies to spouses and medical practitioners as well. The concept of privileged communication does not apply where child abuse and neglect is concerned. Reporting sources are provided immunity from criminal and civil liability as long as reports are made in good faith. Reporting sources remain anonymous during investigations but may be required to testify in court if court action becomes necessary.

Failure to report is a Class B misdemeanor punishable by a \$1,000.00 fine and/or 6 months in jail. A person only need have "reason to believe" in order to report a case, the staff member should ask himself/herself, would he/she worry about the case if a report is not made. Further, school persons who suspect abuse or neglect need to report immediately and not wait until later that day or the following morning.

I. Definitions

- A. Physical Abuse is defined as a willful or negligent act against a child by his parent or caretaker resulting in physical injury or illness to the child. This includes bruises, welts, abrasions, burns, fractures, cuts or gross malnutrition.
- B. Sexual Abuse is defined as inappropriate sexual contact with a child. This would include fondling, indecent exposure, caressing, intercourse, showing pornographic pictures, rape, sodomy or allowing the child to participate in any of the above.
- C. Child Neglect is defined as the chronic failure of the parent or caretaker to provide adequately for the child. Children who are neglected may be malnourished; without adequate clothing or shelter; abandoned; deprived of necessary medical care; living in an unsafe environment; receiving inadequate supervision; or kept from attending school.
- D. Emotional Neglect is defined as the parent or caretaker's refusal or failure to meet the emotional needs, necessary for normal development, of the child. Examples of emotional neglect include: ridiculing, insulting, degrading, or discounting the child's feelings.

II. Reporting Procedure

- A. Any staff member of the School Corporation who suspects that a child has been abused or neglected, shall immediately notify the principal or his/her designee.
- B. To report abuse or neglect the Principal (or designee) will promptly call or notify the Hendricks County Office of the Division of Family and Children, Child Protective Service Unit, on week days between 7:30 a.m. to 4:30 p.m. at 272-4917. During the following hours the Child Protection Service Worker will be paged if reports are made to the Sheriff's Department at 745-6464, 4:30 p.m. - 7:30 a.m. Monday - Friday, Weekends and Holidays - 24 hours a day.
- C. The report to a CPS worker will be assigned for investigation if it meets the legal definition of abuse or neglect.
- D. If the school staff member and the principal do not agree that the situation warrants contact with the Division of Family & Children, the staff person must still make the report. Failure to report would be in violation of the law, as prescribed by Indiana Statute. Hopefully, the principal and the teacher will come to an agreement regarding the necessity to report.
- E. Information needed at the time of the report:
 - 1. Names and addresses of child and parent(s) or guardian(s), if known.
 - a. Directions to the home would be helpful.
 - 2. Child(s) age and sibling(s) name(s) and age(s), if known.
 - 3. Nature and extent of alleged abuse or neglect. Is there any previous history?
 - 4. Identity of abuser (if other than parent or guardian) and location if known.
 - 5. Reporter's name, if desired.
 - 6. Other information that would be helpful in establishing the cause of injury or neglect.

III. Assessment and Investigation Procedures

- A. In the case of abuse, an investigation will be initiated within 24 hours unless the report indicates the child to be in imminent danger, at which DFC would initiate an investigation within 1 hour.
- B. Neglect reports, depending on the nature of the complaint, will be initiated within a reasonably prompt period of time. Indiana Law defines "reasonably prompt" as within 5 days.
- C. If Division of Family & Children personnel should come to the school, while school is in session, the principal shall not prevent the caseworker from conducting the investigation.
- D. The Juvenile Code specifies that a child who is believed to be in danger may be taken into custody by:

1. A law enforcement officer under a court order.
 2. A law enforcement officer, probation officer, or caseworker if the child is in serious danger, there is no opportunity to obtain a court order, and consideration for the safety of the child precludes services to prevent removal.
 3. A caseworker or probation officer may take a child into custody only if it is impractical to obtain assistance from a law enforcement officer.
 4. In all cases, when a child is being removed from the school, to be taken into custody, the principal or his designee will be assured that the OFC official or police officer will contact the parent, informing them that the child has been taken into custody, the reason for detention and that a detention hearing will be held.
- E. Photographs may be taken by the Child Protection Service Caseworker or law enforcement officer, as stipulated in Public Law 135. This can be done without parental consent or a court order.
- F. During the course of the investigation a video taped statement from the child, x-rays, a physical exam or photographs of the child may be necessary. These also can be done without parental consent or a court order. This information and other reports are confidential.
- G. When the report is made directly to the Hendricks County Division of Family & Children, they will provide a 30 day and other follow-up reports as stipulated by statute.

IV. Institutional Abuse

- A. In the event that any staff person has "reason to believe" that a child is being physically or sexually abused by an employee of a public or private institution (definition includes school personnel), the staff person will follow the same reporting procedure outlined above.

Both Parties agree that this protocol can be revised or modified with at least 30 days notification from either party & agreement in modification by both parties.

Date

12/22/06

Date

School Superintendent



Director, Hendricks County Department of Child Services

ATTACHMENT G
Section VI-B

CPS SALARY CALCULATIONS

2006

CPS Supervision

| | | |
|-------------|---------------------------------|-------------|
| Sally Wheat | Part-time CPS Supervision (50%) | \$23,341.50 |
|-------------|---------------------------------|-------------|

Sally Wheat supervises all child welfare functions. It is estimated that 50% of her time is utilized in supervising CPS.

$$\$46,683.00 \times .50 = \$23,341.50$$

Investigators

| | | |
|-----------------|---------------|---------------------|
| Candice Cheek | Full-time CPS | \$ 40,187.42 |
| Joanne Lavinder | Full-time CPS | \$ 37,206.00 |
| Deb Berkey | Full-time CPS | \$ 33,969.00 |
| Richard Utley | Full-time CPS | <u>\$ 32,734.00</u> |
| | | \$144,096.42 |

Clerical Support

| | | |
|----------------|--------------------------------|--------------|
| Carol Schubert | Part-time CPS Data Entry (70%) | \$ 15,124.20 |
|----------------|--------------------------------|--------------|

Carol Schubert provides clerical support to CPS workers. It is estimated that 70% of her time is in this area.

$$\$21,606.00 \times .70 = \$15,124.20$$

2005

CPS Supervision

| | | |
|-------------|---------------------------------|--------------|
| Sally Wheat | Part-time CPS Supervision (50%) | \$ 22,883.25 |
|-------------|---------------------------------|--------------|

Sally Wheat supervises all child welfare functions. It is estimated that 50% of her time is utilized in supervising CPS.

$$\$45,766.50 \times .50 = \$22,883.25$$

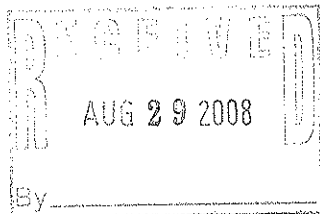
Investigators

| | | |
|-----------------|---------------|---------------------|
| Gretchen Martin | Full-time CPS | \$ 37,869.00 |
| Joanne Lavinder | Full-time CPS | \$ 36,465.00 |
| Deb Berkey | Part-time CPS | <u>\$ 33,286.50</u> |
| | | \$107,620.50 |

Clerical Support

| | | |
|----------------|--------------------------------|--------------|
| Carol Schubert | Part-time CPS Data Entry (70%) | \$ 14,823.90 |
|----------------|--------------------------------|--------------|

Carol Schubert provides clerical support to CPS workers. It is estimated that 70% of her time is in this area. $\$21,177.00 \times .70 = \$14,823.90$



**Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County**

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

☒ as a soft copy, via electronic means, i.e. email

☐ as a hard copy, sent via facsimile (FAX)

☒ as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

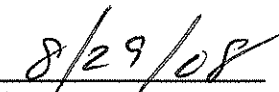
By marking an above option, the Law Enforcement Agency and the Hendricks County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.

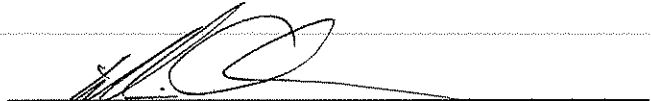
Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.



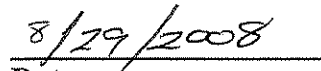
County Director, DCS



Date



County Law Enforcement Agency
(Avon P.D.)



Date

**Protocol between Hendricks County Department of Child Services
and the Prosecutor for Hendricks County**

Pursuant to IC 31-33-8-5, the local office of the Indiana Department of Child Services (DCS) must deliver to the County Prosecutor all substantiated investigations of child abuse or neglect.

There are options for the delivery of the substantiated investigations. They may be delivered:

☐ as a soft copy, via electronic means, i.e. email

☐ as a hard copy, sent via the United States Postal Service (an itemized list will be attached with a signature line to verify receipt of substantiated reports to be faxed or mailed back to DCS).

☒ as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of substantiated reports)

By marking an above option, the Hendricks County Prosecutor and the Hendricks County Department of Child Services agrees to use that specified delivery option.

Prosecutors and local DCS staff may wish to agree on the frequency of delivery of the substantiated investigations and may choose one of the following timelines or specify the timeline that works for the County:

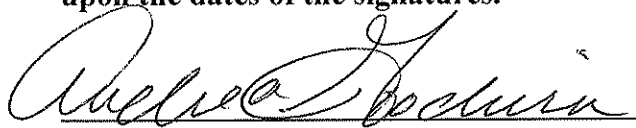
☒ daily, as substantiated investigations are approved in the local office

☐ weekly, on Friday

☐ monthly, on the last day of month

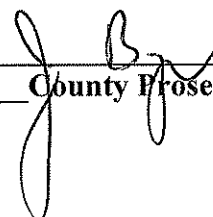
☐ other planned frequency: _____

Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.



County Director, DCS

9/9/08
Date

Chief Deputy  _____
County Prosecutor

9-9-08
Date

**Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County**

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

 as a soft copy, via electronic means, i.e. email

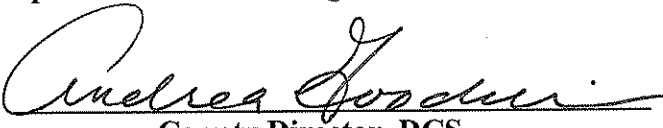
 ✓ as a hard copy, sent via facsimile (FAX)

 as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

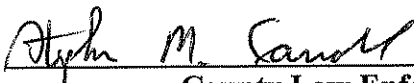
By marking an above option, the Law Enforcement Agency and the Hendricks County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.

Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.


County Director, DCS

8/28/08
Date


County Law Enforcement Agency
Brownsburg Chief of Police

082808
Date

RECEIVED

SEP 05 2008

Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

☐ as a soft copy, via electronic means, i.e. email

☐ as a hard copy, sent via facsimile (FAX)

☐ as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

By marking an above option, the Law Enforcement Agency and the _____ County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.

Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.

Andrea Hodwin
County Director, DCS

8/28/08
Date

Chief Keith Gill
County Law Enforcement Agency

9-2-2008
Date

Danville

**Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County**

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

☐ as a soft copy, via electronic means, i.e. email

☐ as a hard copy, sent via facsimile (FAX)

☒ as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

By marking an above option, the Law Enforcement Agency and the Hendricks County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.


Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.



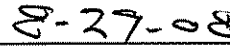
County Director, DCS



Date



County Law Enforcement Agency
Plainfield Police



Date

**Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County**

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

☒ as a soft copy, via electronic means, i.e. email

☐ as a hard copy, sent via facsimile (FAX)

☐ as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

By marking an above option, the Law Enforcement Agency and the Hendricks County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.

Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.

Andrea Wood
County Director, DCS

9/4/08
Date

SHERIFF David D. Galloway
County Law Enforcement Agency

9/4/08
Date

**Protocol between Hendricks County Department of Child Services
and Law Enforcement Agencies for Hendricks County**

Pursuant to IC 31-33-8-2 and 8-9, the local office of the Indiana Department of Child Services (DCS) must make information on reported child abuse and neglect available to local Law Enforcement Agencies when a joint investigation of abuse or neglect is needed.

There are options for the delivery of this reported information. Delivery may be:

 x as a soft copy, via electronic means, i.e. email

 as a hard copy, sent via facsimile (FAX)

 as a hard copy, hand delivered by DCS staff members (an itemized list will be attached with a signature line to verify receipt of reports)

By marking an above option, the Law Enforcement Agency and the Hendricks County Department of Child Services agrees to use that specified delivery option.

DCS will need to make the information available to law enforcement as immediately as is possible, so that investigations are not prolonged unnecessarily, waiting upon information.

Agreement with this protocol is acknowledged by signatures below and is effective upon the dates of the signatures.



County Director, DCS

9/5/08
Date

Chief Christi L. Patterson
County Law Enforcement Agency

08/05/08
Date

cpatterson@pittsboropolic.org
cristi_patterson@msn.com
sking@pittsboropolic.org